



GOVERNMENT OF ANDHRA PRADESH
A B S T R A C T

Authorisation of Budget Distribution by the Director of Treasuries and Accounts – Certain modifications in the procedure being followed – Orders – Issued.

FINANCE (TFR) DEPARTMENT

G.O.MS.No. 219

Dated: 05.12.2014
Read the following:-

ORDER:-

According to para 16.1.2.. Chapter-16 of Budget Manual, the Chief Controlling Officers/Controlling Officers are required to prepare the distribution statements of Budget allotments in respect of the heads of accounts under their control excepting salaries including D.A., Ex-gratia payments, Fixed Travelling Allowance, payments to Home Guards and Anganwadi Workers, even for the first quarter of the financial year and forward them to the Director of Treasuries and accounts, for scrutiny, authorisation and onward transmission to the treasury officers in the districts and Pay & accounts Officer, in Hyderabad for Unit officers to draw money for meeting Treasury Controlled Expenditure. The Treasury Officers in the Districts and Pay & Accounts officer in the Headquarters shall not admit any claim into audit without relevant authorization from the Director of Treasuries and Accounts.

2. Government have reviewed the procedure being followed for authorising and communicating the distribution statements by the Director of Treasuries & Accounts, A.P., Hyderabad and the following procedure is prescribed:

- i. After BRO is issued by the Finance Department, the Administrative Department of Secretariat concerned will issue administrative sanction order;
- ii. After administrative sanction order is issued by the Administrative department of Secretariat, the Head of the Department concerned will send distribution statement to the Director of Treasuries & Accounts only through online;
- iii. Physical copy of Budget distribution need not be sent to the Director of Treasuries & Accounts by the Head of the Department;
- iv. While sending online request for Budget distribution the Head of the Department has to compulsorily furnish the details of administrative sanction order issued by the Secretariat Administrative Department concerned;
- v. All the online requests received from Head of the Department will be arranged in a queue electronically, which means Director of Treasuries & Accounts can deal with these requests only on a First In First Out basis;

- vi. Director of Treasuries and Accounts has to necessarily authorise the distribution within a period of three working days from the date of receipt of online request in complete shape;
- vii. If the Director of Treasuries and Accounts does not authorise the distribution as mentioned above the request of the Department will be electronically transferred to the Secretary (B&IF) who will authorise Budget distribution and at the same time look into the reasons as to why the Director of Treasuries & Accounts has not authorised in three days;
- viii. If any online request for Budget authorisation has to be rejected, the Director Treasuries and Accounts should do so while clearly furnishing the reasons for rejection;
- ix. Each Head of the Department should be given facility to view the status of online distribution requests by providing a login;
- x. The Director of Treasuries and Accounts should ensure that the software modifications required for implementing the above instructions should be completed and made operational by 20.12.2014 and confirmed to the Secretary (B&IF).

2. The Director of Treasuries and Accounts, A.P. Hyderabad shall issue suitable instructions in this regard to the Treasury Officers.

3. These instructions are also available in Andhra Pradesh Government Website <http://www.apfinance.gov.in>. / <http://goir.ap.gov.in/>.

(BY ORDER AND IN THE NAME OF THE GOVERNOR OF ANDHRA PRADESH)

AJEYA KALLAM
PRINCIPAL SECRETARY TO GOVERNMENT

To

All the Chief Secretaries/Principal Secretaries/Secretariat to Government in Andhra Pradesh.
The Principal Secretary to the Governor of Andhra Pradesh.
All Secretariat Department in the State Andhra Pradesh.
All Heads of Departments in the State of Andhra Pradesh.
All District Collectors and District Judges in the State of Andhra Pradesh.
The Secretary to Governor, Andhra Pradesh, Hyderabad
The Private Secretary to Chief Minister and Private Secretaries to all Ministers.
The Secretary, A.P. Public Service Commissioner, Hyderabad.
The Director of Treasuries and Accounts, A.P. Hyderabad.
The Director of Treasuries and Accounts, Telangana State. Hyderabad.
The Pay & Accounts Officer, A.P. Hyderabad.
The Director of Works Accounts, A.P. Hyderabad.
The Registrar, A.P. High Court, Hyderabad.
The Registrar, A.P. Administrative Tribunal, Hyderabad.
All the Director of Works Accounts of Projects in the State of Andhra Pradesh.
All the District Treasury Officers in the State of Andhra Pradesh.
All the Chief Executive Officers of ZillaPrajaParishads in the State of Andhra Pradesh.
All the District Educational Officers in the State of Andhra Pradesh.
The Secretariat of ZillaGandhalayaSamsthas through the Director of Public Libraries, A.P. Hyderabad.
All the Commissioners / Special Officers of the Municipalities/Corporations.
The Registrars of All Universities in the State of Andhra Pradesh.
Copy to P.S. to Principal Secretary/Principal Secretary (R&E)/Secretary (B&IF).
Copy to the Accountant General, (A&E) Andhra Pradesh/Telangana, Hyderabad.
Copy to S.F./S.Cs.